

Terms and conditions and everything you need to know during the application process:

This application form is not a contract. Artists chosen for an exhibition will sign a separate contract with more detailed terms and conditions.

We may amend these Terms and Conditions as we deem necessary, expedient or convenient for the proper management of Trebah Garden or to take into account changed circumstances. We will give Artists at least 60 days' written notice (before the commencement of their exhibition) of any amendment to these Terms and Conditions.

Application process for exhibitions in 2028:

- Proposal deadline: 1st September 2026 – 31st December 2026
- Trebah consideration window: 1st January 2027 – 28th February 2027
- Inform artists: 1st March 2027 – 31st March 2027

Trebah intends that artists receive at least 10 months' notice of a successful exhibition slot.

A secondary list will be made in case of cancellations. Due to the nature of cancellations, we cannot guarantee a notice period. Trebah Garden may terminate the agreement with at least 90 days' written notice to the Artist at any time without any liability to Trebah. Artists may terminate the agreement with at least 6 months' written notice to Trebah Garden. If the Artist terminates the agreement outside of that time, the Artist is liable to pay £450 to Trebah Garden to compensate for loss of income at short notice.

Consideration Process

Trebah will consider all applications against how the exhibition reflects the vision and values of the charity while considering the link to the local area, what we think our audience will engage with and how it fits into our yearly programme. Trebah will offer a variety of exhibitions including, but not limited to, the brief and categories above.

Artists that have exhibited with Trebah before are welcome to apply but preference will be given to artists that have not exhibited in the last three years from the year that they are applying for.

Trebah reserves the right to approach artists who have not applied during the application window, to fill an exhibition space.

Display Period

Exhibitions are for a one-month period. Start and end dates may vary month to month.

- 2028 display timetable: February, March, April, July, August, September, October.

You can provide a preference, but it is at Trebah's discretion as to which month to schedule the exhibition.

Artwork

The Artist agrees not to make any statement or produce any document likely to offend the generally accepted standards of good taste and not to make any obscene statement. All artwork will align with Trebah's values of inclusivity.

Work of art items:

- Two or three-dimensional objects, or work in digital media commonly understood to be a work of art - including paintings, drawings, sculptures, photographic, and mixed-media installations, artist made film and video and work in digital media.
- Craft items - including ceramics, glasswork, textiles, metalwork, woodwork, jewellery and unique items of designer-made furniture, attributed to named artist (or artists) and made by hand are considered 'works of art' not 'retail'.
- Original prints or multiples in limited editions of up to 150, must be made by the artists themselves, the edition itself must be defined as the work as opposed to a reproduction of another piece conceived in a different medium.

Financial agreement and commission

The exhibition space is free to hire.

Trebah Garden Trust will be selling the artwork on behalf of the Artist.

The Artist shall determine the sale price of their artwork including commission and VAT if the Artist is VAT registered. Any price changes during the display period shall be communicated to Trebah in writing as soon as they change.

The Artist agrees to Trebah Garden Trust receiving a commission of 40% of net sales + VAT on the sale of any artwork during the display period. If the Artist is not VAT registered then in effect the commission is 48% of the sale price (Trebah retains 40% and pays the additional 8% to HMRC). Non-VAT registered Artists should price their work with this in mind.

Trebah Garden is applying to become an Own-Art Member Gallery. If the application is successful, our terms and conditions will be updated. Own Art is a simple and flexible way for people to buy artwork. Supported by Arts Council England, the scheme allows customers to spread the cost of an artwork over 10 monthly payments at 0% interest. It's designed to make owning and enjoying original art more accessible and affordable.

Insurance

Trebah Garden shall not be liable for any lost, stolen and/or damaged artwork, supplies and equipment.

Artists *must* maintain their own insurance for their artwork during the display period. We also require Artists to maintain public liability insurance of at least £5 million during the display period. Proof of insurance will be required at least 7 days prior to the install date.

Evidence of damage to artwork while at Trebah must be immediately documented and reported to the Artist/Trebah.

It is understood by the Artist that works will be on view to the public with limited supervision during regular opening hours. The Artist is highly recommended to spend time in the space periodically during their exhibition.

Retail

If you have any items you wish to sell during the exhibition period that could be deemed as 'Retail' and not 'Works of Art' you will need to contact our Gift Shop Manager to discuss your options. Items will be on sale in the exhibition space alongside the exhibition and not on sale in the Gift Shop.

Retail items:

- Greetings cards, merchandise, posters and 'reproduction prints'.
- Retail items include 'reproduction prints' of any kind and in any edition size, regardless of whether they have been signed and numbered by the artist; this includes 'hand embellished' reproduction prints.
- Digitally produced (e.g. "Giclée") prints shall be considered retail items where the artist has *not* used digital technology specifically to conceive and create an image in this media.

Retail items have a 2.4 mark up, for example if you want to take home £10 for a print, it will be priced at £24. Please take this into account while pricing your items. For more details, please ask the Gift Shop Manager.

For any retail stock on sale, we require a delivery note or list of stock items at the point of delivery. Trebah are not liable for loss of stock. All details of items (greetings cards/prints) that you wish to sell must be given to the Gift Shop Manager at least 28 days before the start of the exhibition. If the Gift Shop Manager has not received the required information by this time, items cannot be sold.

Workshops

Workshops can be held on a ticket split or a room hire basis, but each have separate terms and conditions.

Normally workshops have a capacity from 8-15 people in the Function room. In the exhibition space workshop numbers can be higher, ranging from 15-30 people.

If you are interested in holding a workshop at Trebah alongside an exhibition please speak to the Events Manager for more details.